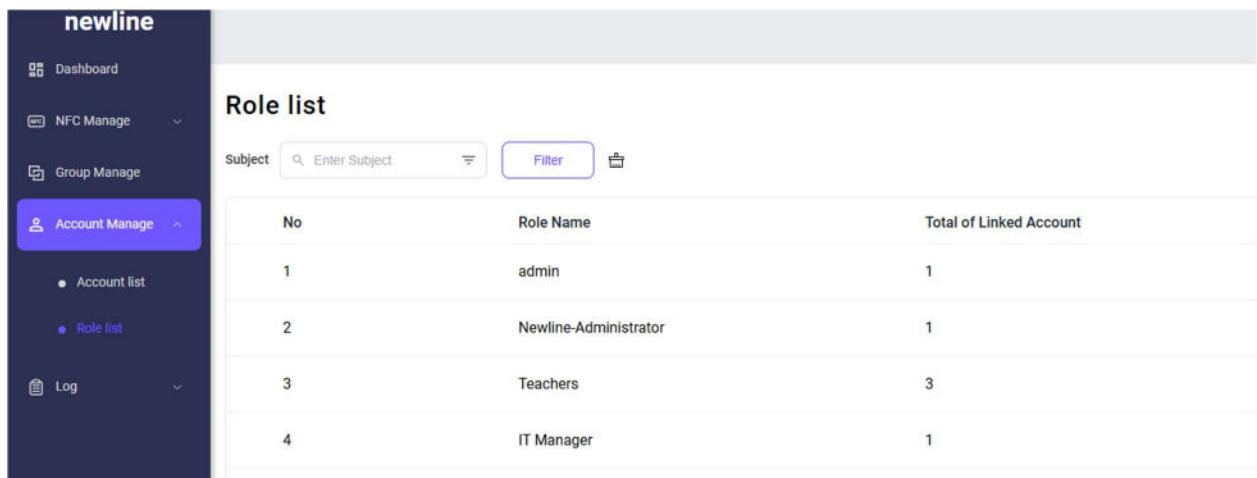


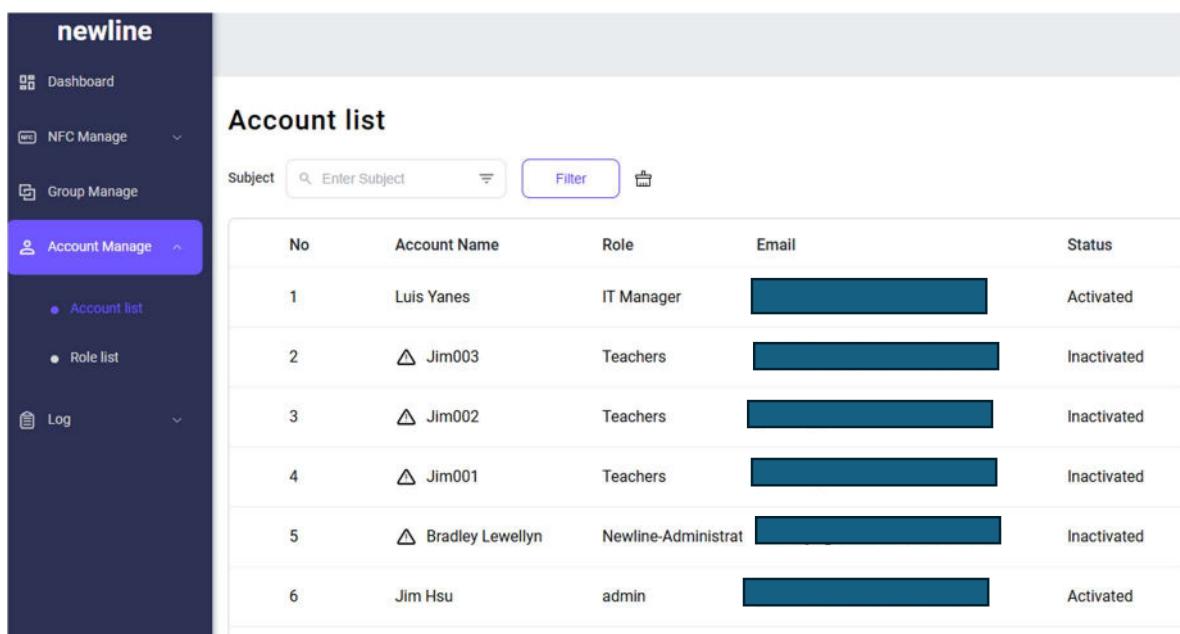
Step by Step of NFC Card binding process (Cloud & Local)

Prerequisite configuration of Cloud Management

1. Account creation (Account Manage > Account list and Role list)

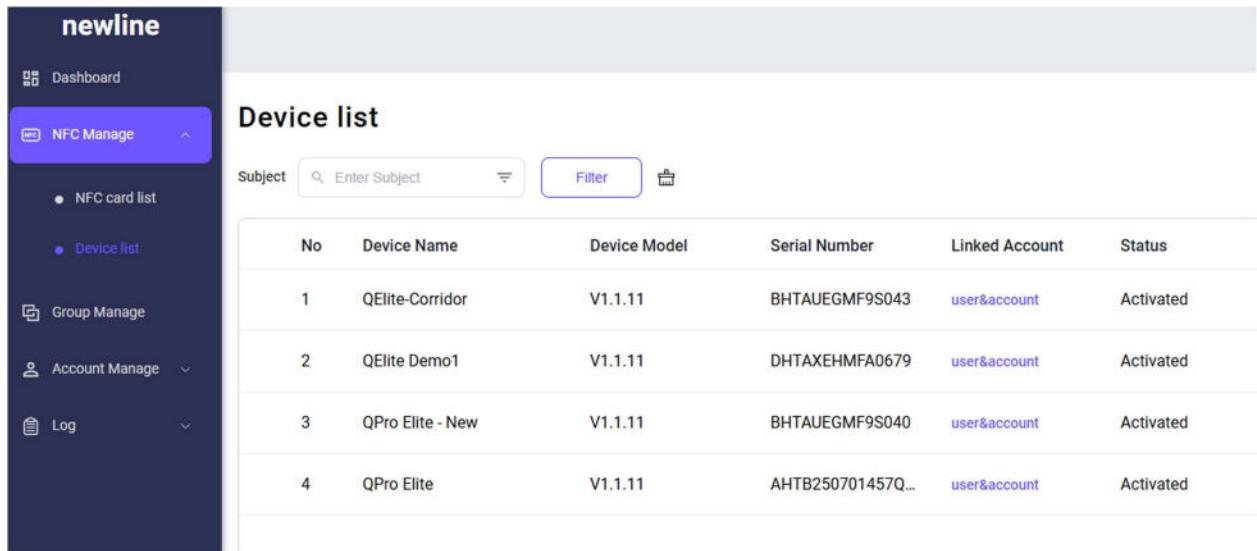


No	Role Name	Total of Linked Account
1	admin	1
2	Newline-Administrator	1
3	Teachers	3
4	IT Manager	1



No	Account Name	Role	Email	Status
1	Luis Yanes	IT Manager	[REDACTED]	Activated
2	Jim003	Teachers	[REDACTED]	Inactivated
3	Jim002	Teachers	[REDACTED]	Inactivated
4	Jim001	Teachers	[REDACTED]	Inactivated
5	Bradley Lewellyn	Newline-Administrator	[REDACTED]	Inactivated
6	Jim Hsu	admin	[REDACTED]	Activated

2. QPro Elite IFPD creation (NFC Manage > Device list)

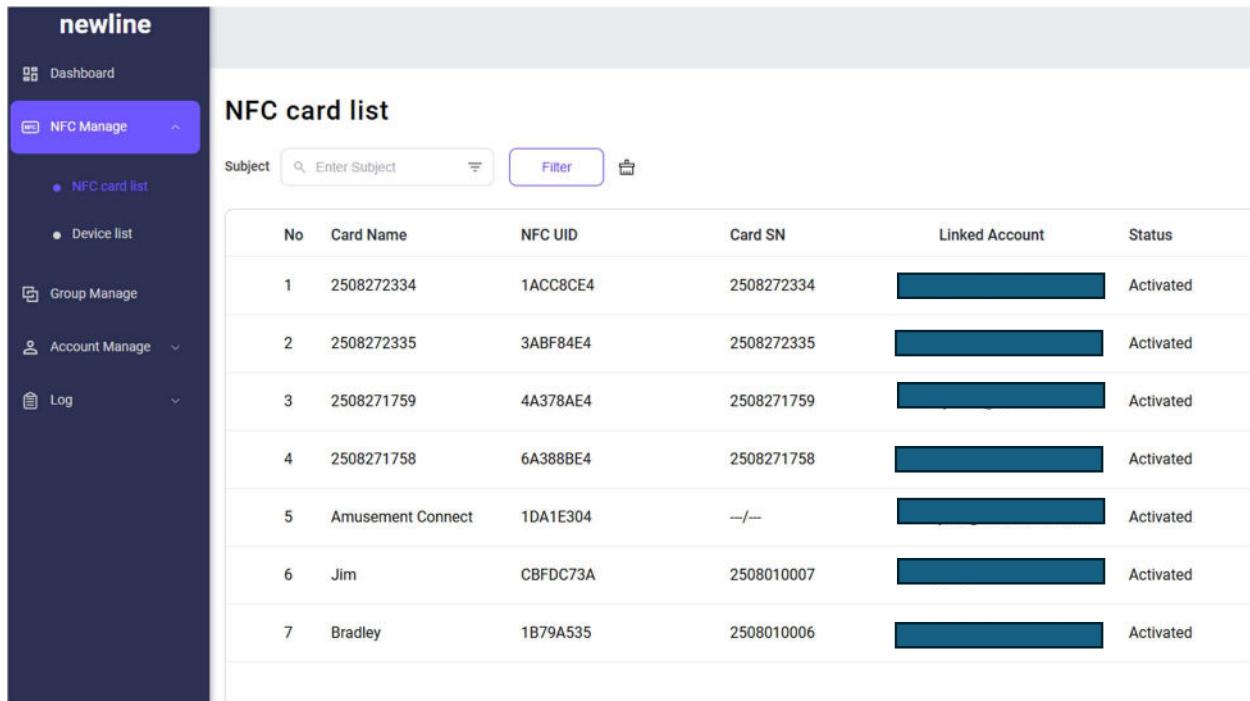


The screenshot shows the Newline NFC Portal interface. The left sidebar has a dark blue background with white text and icons. It includes links for Dashboard, NFC Manage (which is currently selected and highlighted in purple), Device list, Group Manage, Account Manage, and Log. The main content area has a light gray background. At the top, it says 'Device list'. Below that is a search bar with 'Subject' and a placeholder 'Enter Subject', a 'Filter' button, and a trash can icon. A table follows, with columns: No, Device Name, Device Model, Serial Number, Linked Account, and Status. The table contains four rows of data.

No	Device Name	Device Model	Serial Number	Linked Account	Status
1	QElite-Corridor	V1.1.11	BHTAUEGMF9S043	user&account	Activated
2	QElite Demo1	V1.1.11	DHTAXEHMFA0679	user&account	Activated
3	QPro Elite - New	V1.1.11	BHTAUEGMF9S040	user&account	Activated
4	QPro Elite	V1.1.11	AHTB250701457Q...	user&account	Activated

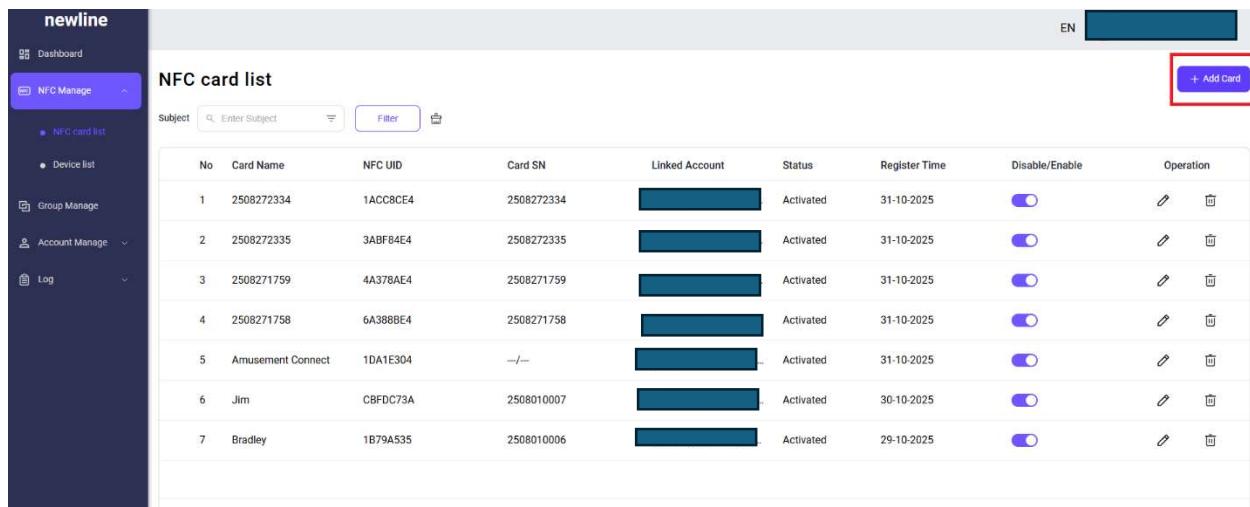
Login to NFC Portal to confirm <https://rp.newline-interactive-global.com>

Step 1 - Click on NFC Manage > **NFC card list**. All NFC cards are listed on this page



No	Card Name	NFC UID	Card SN	Linked Account	Status
1	2508272334	1ACC8CE4	2508272334	[REDACTED]	Activated
2	2508272335	3ABF84E4	2508272335	[REDACTED]	Activated
3	2508271759	4A378AE4	2508271759	[REDACTED]	Activated
4	2508271758	6A388BE4	2508271758	[REDACTED]	Activated
5	Amusement Connect	1DA1E304	--/--	[REDACTED]	Activated
6	Jim	CBFDC73A	2508010007	[REDACTED]	Activated
7	Bradley	1B79A535	2508010006	[REDACTED]	Activated

Step 2 – Click on [+Add Card] option (Top – Right Corner)



No	Card Name	NFC UID	Card SN	Linked Account	Status	Register Time	Disable/Enable	Operation
1	2508272334	1ACC8CE4	2508272334	[REDACTED]	Activated	31-10-2025	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	2508272335	3ABF84E4	2508272335	[REDACTED]	Activated	31-10-2025	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	2508271759	4A378AE4	2508271759	[REDACTED]	Activated	31-10-2025	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	2508271758	6A388BE4	2508271758	[REDACTED]	Activated	31-10-2025	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Amusement Connect	1DA1E304	--/--	[REDACTED]	Activated	31-10-2025	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Jim	CBFDC73A	2508010007	[REDACTED]	Activated	30-10-2025	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Bradley	1B79A535	2508010006	[REDACTED]	Activated	29-10-2025	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Step 3 – Select the option [Add] to add single card or the option [Bulk Add] to import a large quantity of NFC cards.

No	Card Name	NFC UID	Card SN	Linked Account	Status	Register Time	Disable/Enable	Operation
1	2508272334	1ACC8CE4	2508272334	██████████	Activated	31-10-2025	<input checked="" type="checkbox"/>	
2	2508272335	3ABF84E4	2508272335	██████████	Activated	31-10-2025	<input checked="" type="checkbox"/>	
3	2508271759	4A378AE4	2508271759	██████████	Activated	31-10-2025	<input checked="" type="checkbox"/>	

Adding single card process

Add Card

* Add method choices

Select

* Card Name

Enter

Linked Account

Select

Cancel Done

- Add method choices – Use NFC UID (Unique IDentifier HEX value) or Card SN (Serial number printed on the NFC card)
- Card Name – Name for identification, example Teacher A, IFPD B, Card SN, etc...
- Linked Account (optional) – Web account associated with this card.

Edit Card

* NFC UID

1ACC8CE4

* Card SN

2508272334

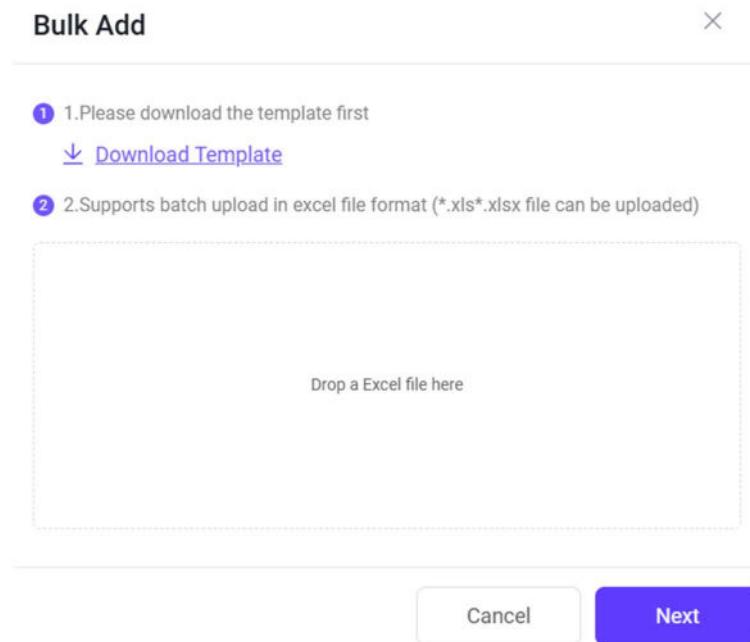
* Card Name

2508272334

Reset The Linked Account

Cancel Done

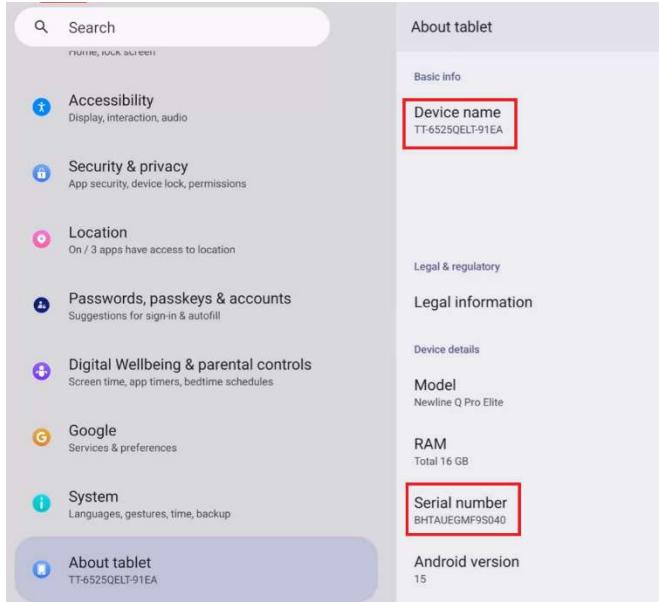
Adding multiple cards process (Bulk Add option)



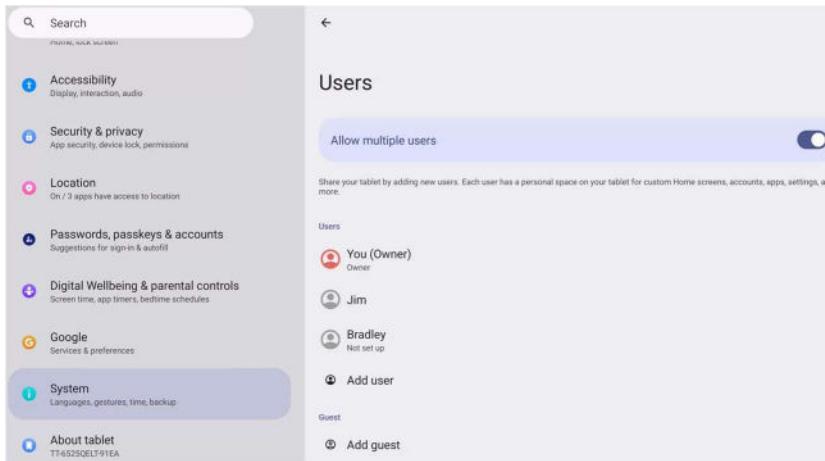
Download the template and use Excel or any spreadsheet editor to enter the required fields.

	A	B	C	D	E
1	device name (optional)	device serial number	local user name	Account Email	Note: please wipe off all the sample data before enter your data.
2	1211	1211	owner	123@QQ.COM	The same data needs to merge cells
3			user2	123@QQ.COM	
4			user3	124@QQ.COM	
5	1218	1218	onwer	125@QQ.COM	
6					
7					
8					
9					
10					

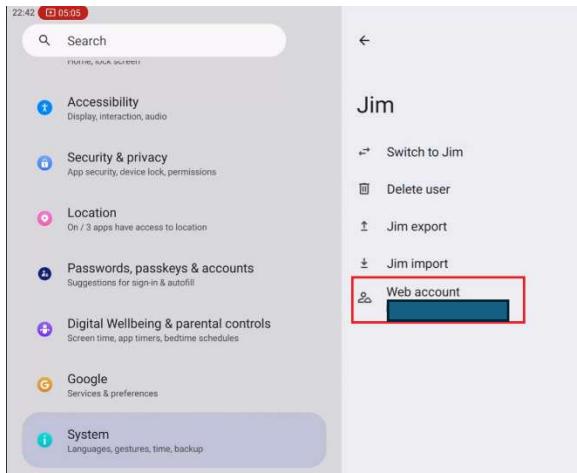
1. Remove all sample data.
2. Enter the correct information
 - Device name: IFPD name
 - Device serial number: IFPD Serial number



- Local user name: Local User's Account (Settings > System > Users)



- Account email: Web account information associated with the local user account.



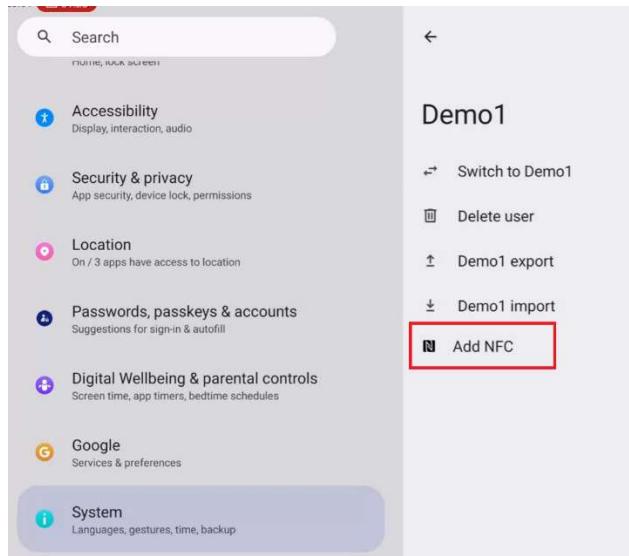
	Account Name (optional)	Account Email	Role	NFC UID (optional, chose UID or SN)	Card SN (optional, chose UID or SN)	NFC card name (optional)	Note: please wipe off all the sample data before enter your datas.
1			user	143E5A	2510250007	IFPD1	The same data needs to merge cells
2	123@QQ.COM	123@QQ.COM		143E6A	2510250008	IFPD2	
3				143E7A	2510250009	IFPD3	
4	125@QQ.COM	125@QQ.COM	user	143E8A	2510250010	Teacher A	
5							

1. Remove all sample data.
2. Enter the correct information

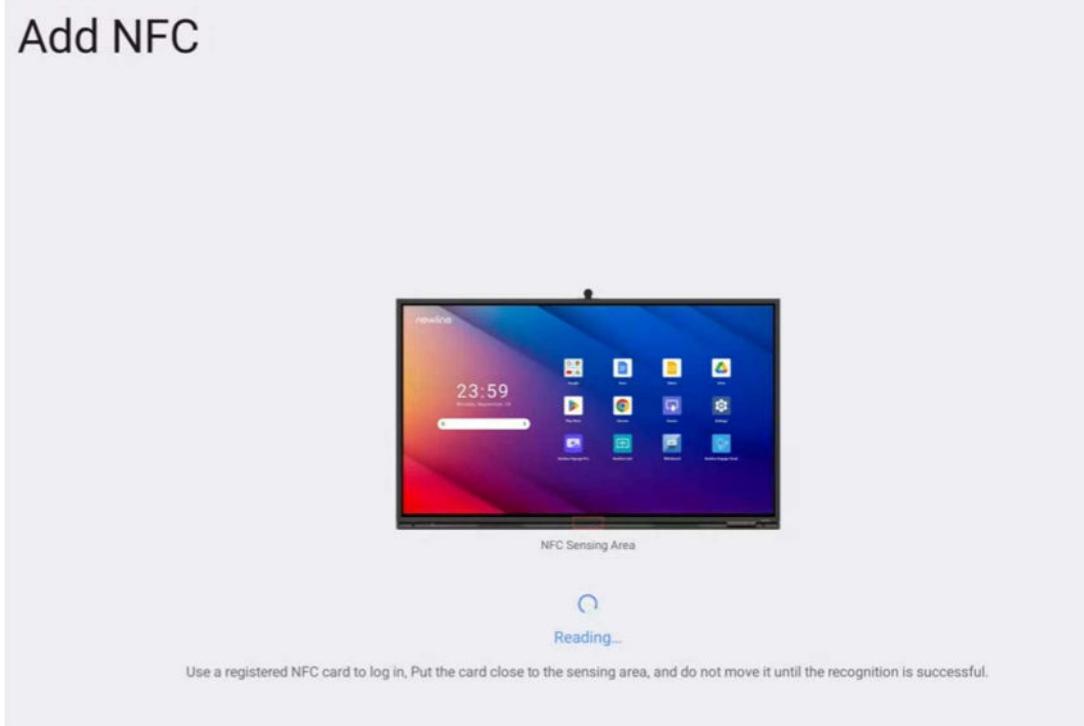
- Account name (Optional): User identification (e.g. Teacher A, IT Admin B, etc..)
- Account Email: Web account information
- Role: Teacher, IT Manager (Role Name previously defined – Account Manage > Role List)
- NFC UID: Unique IDentifier HEX value
- Card SN: Serial number printed on the NFC card
- NFC card name: Name for identification, example Teacher A, IFPD B, Card SN, etc...

Local Management (Adding user and NFC card locally)

1. Create a local user and enter to “Add NFC”



2. Place the NFC card on the NFC sensing area



3. Wait for success binding message. If fail, please repeat the process.

